



GREEN DIGITAL CHARTER GOVERNANCE

1. ACCESS TO THE GREEN DIGITAL CHARTER

Access to the Green Digital Charter is open to all local authorities democratically constituted with/by elected representatives willing to commit to the statements in the Green Digital Charter. The access is regardless to the cities' stage of implementation of their energy and climate policies.

2. GREEN DIGITAL CHARTER HISTORY AND OWNERSHIP

- 2.1. The Green Digital Charter is a EUROCITIES initiative, started by the City of Manchester and Clicks and Links Ltd and supported by the European Commission.
- 2.2. The governance of the Green Digital Charter on behalf of the EUROCITIES network is the responsibility of the EUROCITIES secretariat and its Executive Committee consisting of the mayor of 12 member cities.
- 2.3. Since March 2015 and for three years, the Green Digital Charter and its activities are supported by the Horizon 2020 funded project "GuiDanCe".

3. CONDITIONS FOR AFFILIATION

- 3.1. Cities who agree to formally sign and commit to the Green Digital Charter objectives are defined as 'Green Digital Charter signatories' and benefit of the direct support of the GuiDanCe project.
- 3.2. The status of "Green Digital Charter signatory" is open to major cities from European Union, EFTA, Acceding, Candidate and Potential Candidate Countries. The following criteria will be taken into account for cities affiliation:
 - preferably to have a population over 250,000 inhabitants;
 - the international and regional importance of the applicant city;
 - the urban structure in the country the applicant city comes from.



4. AFFILIATION PROCESS

Cities can sign the Green Digital Charter at any time.

To join the Green Digital Charter, local authorities should undertake the following process:

- 4.1. Cities present the Green Digital Charter initiative to the Municipal Council who must adopt it formally.
- 4.2. Once the decision is formally made, cities must inform the Green Digital Charter Contact Point (info@greendigitalcharter.eu), managed by the EUROCITIES secretariat, which will facilitate the affiliation process.
- 4.3. Cities must provide their contact point with a completed city profile questionnaire (<http://bit.ly/2ac2pUR>). This document will be considered as the city application form.
- 4.4. If a candidate city clearly fulfils the criteria to become a signatory city (paragraph 3), EUROCITIES will inform the city which can proceed to the following step.
- 4.5. Cities can then organise a signing ceremony at local level. Representatives of both EUROCITIES and the European Commission should be invited as well as local media.
- 4.6. The Mayor - or equivalent representative of the council - must sign the Green Digital Charter text (<http://bit.ly/22KtHI4>) which will be provided by the Contact Point.
- 4.7. After signature, cities must provide the Charter Contact Point with
 - a scanned copy of the signed and dated Charter/Letter;
 - photos of the ceremony, ideally showing the signature moment;
 - a written statement by the responsible politician;
 - overview of local media coverage.
- 4.8. The city will then be included in the public list of Green Digital Charter signatories. The Green Digital Charter Contact Point will organise regular signing ceremonies at European level during which new signatory and partner cities can renew their commitment in front of the EU institutions and other signatories.

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